

# MGMT 430 Organizational Behavior

## Class Syllabus and Outline

### Spring 2008

**Instructor:** Jamie Paurus

**Office Hours:** 10-11:00

**Campus Phone:** 845-7513

**Email:** jamie.paurus@vcu.edu

**Office:** McFarland 132

**Classroom:** McFarland 121

**Class Time:** 900:-9:50 p.m.

#### **Text and Materials:**

- ♠ Text: Organizational Behavior 12<sup>th</sup> ed; Robbins & Judge; Prentice Hall Pub
- ♠ Website: <http://www.prenhall.com/robbins>
- ♠ Handouts: Additional handouts may be provided by the instructor.

**Prerequisite:** MGMT 330 and upper-level standing or approval of instructor.

#### **Description of the Class:**

An interdisciplinary study of behavior in the work environment to improve skills in leadership, motivation, and communication.

#### **Ability/Skill Level:**

The relevant ability for this class is **Communication** and the skill and level are **Spoken/Level 4**.

#### **Evaluation and Grading:**

There will be a variety of evaluation criteria for this class

Exams	400pts+
Assignments	150pts+
Final Project	<u>100pts</u>
<b>Total Points</b>	<b>650pts+</b>

Exams will consist of true/false, multiple choice, short answer, articles, and essays totaling 50+ points each. Testable material consists of notes from class lectures, textbook readings, article assignments, videos, and case studies. Exams will only be allowed to be missed for a school sponsored event or personal emergency. Missing an exam because of an illness will require a doctor's note.

Assignments will consist of the use of Blackboard, case studies, questions from the text, articles, and in class assignments. Do to fairness of all parties, no late assignments will be accepted.

A description of the final project will be distributed later on into the semester. The final project will consist of both a written report and oral presentation.

Grades will be based on the standard University System scale.

90-100%	A
80-89%	B
70-79%	C
60-69%	D
0-59%	F

## **Topics & Exam Schedule:**

This course matter is tentative; adjustments will be made by the instructor as necessary. Test dates are also tentative and will be adjusted as the curriculum changes. See the instructor for any questions you may have regarding the schedule.

### Unit One:

1. What is Organizational Behavior
2. Individual Behavior
3. Job Satisfaction  
Exam 1
4. Personality and Values
5. Perception  
Exam 2

### Unit Two:

6. Motivation Concepts
7. Motivation Applications  
Exam 3
8. Emotions
9. Group Behavior  
Exam 4

### Unit Three:

10. Work Teams
11. Communication  
Exam 5
12. Approaches to Leadership
13. Contemporary Issues in Leadership  
Exam 6

### Unit Four:

14. Power & Politics
15. Conflict & Negotiation  
Exam 7
16. Organizational Structure
18. HR Policies and Practices
19. Organizational Change and Stress Management  
Exam 8

## **Student Conduct:**

Students are expected to be prepared for class discussions, examinations, assignments, and projects. This also includes reading the required material before class lectures. Students in this class are required to understand and follow the guidelines for Academic Integrity set forth by the University. Any student found violating this policy will receive an F for their semester grade. VCSU's Academic Integrity policy can be found at <http://www.vcsu.edu/academics/academicissues.htm#integrity>.