I. Course and Instructor Information:

Course Title and Number, semester credit hours: Introduction to Sociology, SOC 110, 3 semester hours

Instructor: Dr. Gordon R. Hoff

Office/Office Hours: McFarland 323 B; Monday 1:00 - 3:00 PM, Tuesday and Thursday 2:00 - 3:00 PM, others by appointment

Contact Information: (701) 845-7511, 1-800-532-8641, gordon.hoff@vcsu.edu

Course Materials: CMS Software Sociology On A Disk Version 4.0 (Do Not Buy Used Software) and Doob, Christopher B. Sociology: An Introduction, 6th edition

Important Course dates: Drop date – Wednesday March 31, 2004; Final exam – Tuesday 8:00 AM May 11, 2004

II. Catalog Description: The study of human behavior in social groups, interaction, institutions, organizations, and social problems.

III. Course Purpose and Goals:

A. Explain how course work will integrate with other courses and life skills: SOC 110 provides an introduction to the field of sociology and the sociological perspective. Students successfully completing this course will be prepared to participate in upper division sociology courses and possess a basic understanding of the relationship between the individual and society.

B. Goals: To help students achieve a better understanding of their common cultural heritage, beliefs, and values; to promote an understanding of social organization and interactions; and to promote global awareness.

C. Learner Outcomes/Competencies:

1. The student will obtain a basic understanding of the terminology, concepts, and theories of sociology.

2. The student will examine the contributions of major sociologists.

3. The student will explore the relevance of sociology to social living, social problems, and career objectives.

4. The student will apply sociology through computer assisted instruction.

IV. Course Philosophy and Policies:

A. Course Philosophy: SOC 110 is taught at a basic level and assumes no prior knowledge of the sociological perspective.
B. **ADA Statement**: If you need course adaptations, adjustments, or accommodations because of a documented disability, or have emergency medical information to share, please make an appointment to meet with me during the first week of class. Also, contact Jan Drake in Student Services; she will establish the necessary documentation and work with instructors to make the necessary arrangements.

C. **Plagiarism Statement**: See the on-line VCSU Student Handbook

D. "**Learner-Centered:**" The student assumes the major responsibilities of maintaining a positive attitude, completing assignments in a timely manner, respecting the rights of others in the learning environment, and developing the art of intellectual inquiry. The instructor's role is to facilitate the learning process and to conduct a fair and impartial assessment of learning.

E. **Attendance, Conduct, and Makeups**: A record of your attendance will be kept. If you choose not to attend the classroom activities, the absences will not be counted directly against your grade. The student is, however, responsible for everything that occurs during the class sessions. When determining final grades, I will be more likely to give students with regular attendance (no more than 3 unexcused absences) a "one or two point break." Conduct that is disruptive of the learning process will adversely affect the offender's assessment. Serious problems will be referred to the appropriate academic officer. Students who miss an exam and have an acceptable excuse may make up that exam by having their next exam count double, taking an oral exam, or taking another multiple choice or essay exam - whatever the instructor decides.

V. **Learning Activities**:

A. **General Education/major abilities met by this course**

*Ability*: Effective Citizenship - To be a good role model and teacher, actively involved in improving the community and the environment while teaching others to do the same

*Skill*: Provides service to others - Actively participates in improving community and environmental conditions

*Level*: One - Demonstrates familiarity with service organizations, environmental groups, or governmental participatory processes

B. **Portfolio Project - Effective Citizenship**: The student will perform a voluntary act of service for an individual or community

The student must document her/his performance by creating either a Power Point or a short (no more than three pages) Word document, which includes a description of the voluntary act, time, place, and circumstances. This documentation MUST include either digitized still pictures, a video clip that clearly shows her/him performing the act, or a signed note from a responsible supervisor (25 points).

The Power Point or document must also include a reflective statement. Good reflective statements make a case or argue for the relevance of the submitted project to a particular ability and describe what learning has taken place (25 points).

C. **Target Date For Project Completion**: Friday April 16, 2004
D. Other Activities: Sociology On A Disk

VI. Evaluation/Assessment:

A. Evaluation of Student work: The student's final grade will be based on the BEST 4 of 5 examinations - the student's lowest test score will be dropped when computing the final grade. SOADs and net assignments, etc. will be assigned an appropriate number of points and included in the final assessment.

<table>
<thead>
<tr>
<th>Test Points</th>
<th>Final Total Points</th>
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<tbody>
<tr>
<td>50 - 43 = A 86 %</td>
<td>100 - 86 % = A</td>
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<tr>
<td>42 - 38 = B 76 %</td>
<td>85 - 76 % = B</td>
</tr>
<tr>
<td>37 - 28 = C 56 %</td>
<td>75 - 56 % = C</td>
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<tr>
<td>27 - 23 = D 46 %</td>
<td>55 - 46 % = D</td>
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<tr>
<td>22 - 00 = F</td>
<td>45 - 00 % = F</td>
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B. Course Assessment: Pre-Test - Post-Test

VII. Course Topic Outline:

TEST 1

Syllabus, Course Overview - (SOC110.Overview.ppt), and Learning Sociology – (Learning.SOC.ppt)
Chap. 1 - Sociology: The Key to Understanding the Social World, SOAD - A. "How to Read a Table," - (Key.Understanding.ppt)
Chap. 2 - Doing Research in Sociology, SOAD - B. "Correlation," - (Research.ppt)

TEST 2

Chap. 3 - Culture - (Culture.ppt)
Chap. 4 - Groups and Social Interaction, SOADs - C. "Evolution of Cooperation" and H. "Social Decision Making," - (Groups.ppt) and (Interaction.ppt)

TEST 3

Chap. 5 - Socialization – (Socialization.ppt)
Chap. 6 - Deviance, SOAD - F. "Seriousness of Crimes," – (Deviance.ppt)

TEST 4

Chap. 7 - Social Stratification, SOAD - J. "Occupational Prestige," – (Stratification.ppt)
Chap. 9 - Gender Stratification, SOAD - G. "Social Perception," – (Gender.Emerging.ppt)
Chap. 10 - Emerging Minorities

A SEMI-CUMULATIVE FINAL over chapters to be named later

VIII. Research Base: The American Sociological Association maintains sample course syllabi in its Teaching Resources Center, but they are not binding.
IX. Maximum Enrollment per section: 42

X. Type of Course: Lecture-Discussion

Completed by: Gordon R. Hoff                 Date: January 12, 2004